

Technical Rider VA3

August 19th, 2020

AND SO WE WALKED

PLEASE DISTRIBUTE THIS DOCUMENT TO ALL APPROPRIATE SUPERVISORY STAFF.

For your reference, the following information gives a detailed description of certain required terms and conditions for **AND SO WE WALKED: An Artist's Journey Along the Trail of Tears**. If you have any questions, please consult Ronee Penoi, Producer at Octopus Theatricals, at (412) 965-9074, ronee@octopustheatricals.com.

SHOW DESCRIPTION

AND SO WE WALKED is a touring production (hereinafter referred to as the "Company"), of an original play written and performed by DeLanna Studi. The show is performed in two acts with an intermission, each act running just over one hour. This play is performed by one actor and has a touring staff of three to four pending the engagement. Ideally, performances begin promptly at the advertised curtain time. If required, lighting, video and sound equipment as specified by the Company PM's office will need to be removed to execute the production's designed lighting, projections and sound plot.

TOURING PERSONNEL

- 1 Performer
- 1 Stage Manager
- 1 Lighting Supervisor, ASM
- 1 Video, Audio Supervisor
- 1 Director or PM (at select engagements where restaging needed)

STAGE, SCENIC AND PROP REQUIREMENTS

1. A minimum playing space measuring 24' (7.4m) in diameter.
2. Venue to provide 1 white cyclorama, hung upstage of performance area. Dimension to be discussed pending availability.
3. Venue to provide Black velour curtain masking to Frame either side and across the top of the cyclorama, black velour masking as Legs and Borders (no Main), as existing in Venue's inventory. Please discuss needs with Company PM.
4. Stage to be black in color and clear of all nails, tacks, staples and or any other protrusions that might cause injuries to the performers bare feet. Stage must be swept and mopped prior to the show call.
5. Company to provide a Heptagon – 7 sided wooden stage deck that spans an area of 17' side to side and is 11" tall.

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STAGE, SCENIC AND PROP REQUIREMENTS Continued

6. Company also provides 7 x 4" tall steps that surround the deck taking the perimeter of the deck to 20' across. This deck with step surround is to be placed on top of the venue black stage floor.
7. All associated hardware for deck frames and tops to be provided by the Company.
8. Deck includes an LED light box and is to have 3 low profile speakers under it – see lighting and audio plans further detail.
9. All deck components travel on 3 custom carts, storage for empty carts to be provided by venue.
10. Company to provide a 34' curved schedule 40 steel pipe and associated hardware to hang the scenic backdrop from. 7 steel wire rope lines are used to hang the curved pipe from venue provided line sets or truss or grid or other pre determined rigging points as agreed to by the Venue TD and Company PM.
11. Company to provide 1 custom Backdrop comprising of 16 x 2" pvc 'trees' at 12' tall and 5 rows of 'clouds'. Trees are hung under the curved pipe using hemp rope, chain and quick links. Clouds weave in between trees and attach through grommets via wing nuts to pre existing bolts on the trees. All hardware to hang backdrop provided by Company.
12. Total weight of curved pipe and backdrop is 300lbs.
13. Where the Venue stage size permits, it is possible to add 3 'trees' and a 'cloud' upstage of the main backdrop, on both sides of stage. Tbc with the Company PM.
14. Company to provide 1 x 4" thick x 12' tall scenic pvc 'tree' to hang over the stage deck. To be rigged to trim 1' above the deck. Exact rigging point to be determined in consultation with the Company PM and Venue TD.
15. All Backdrop components travel in one custom crate, 12'6" Long x 2'6" wide x 3'6" tall, storage for empty crate to be provided by venue.
16. Possible add on of 2 rows of chairs for audience onstage left and right of touring scenic elements to be discussed with Octopus Theatricals & Company PM.
17. Venue to provide ¼" spike tape in 2 colors, (non fluorescent), 1 roll of 2" black gaffa tape and 1 roll of 2" white gaffa tape to be made available to the touring crew upon beginning of load in.
18. Company to provide all hand props.
19. All furniture and hand props to travel in a 24 bushel hamper. Storage for empty hamper to be provided by venue.

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STAGE, SCENIC AND PROP REQUIREMENTS Continued

The Company will provide the following furniture pieces.

- a. Wooden bench – 4’6” (1.37m) in length, 1’ (0.3m) wide and 18” (0.45m) tall, brown woodgrain
- b. Wooden table – 20” (0.5m) wide, 30” (0.76m) long and 30” (0.76m) high, brown woodgrain
- c. Wooden chair – brown woodgrain desk-type chair without arms. Seat must be at least 18” (0.45m) off the ground, chair must not have cross bracing piece between the front two legs.

LIGHTING REQUIREMENTS

1. Lighting will be hung and circuited, have gel and templates dropped by the Venue according to the plot and paperwork, provided by the Company prior to the Companies arrival.
2. Lighting equipment required includes up to ninety four (94) source four units and one (1) Marion HES SolaFrame Theatre 1000 or equivalent moving light fixture. (to be pre approved by Company prior to installation). If a cyclorama is used, the plot will require a ground row of cyc lights with a black ground row cover appropriate in size to venues audience site lines.
3. Venue to provide Lighting board with adequate capacity to operate lighting equipment and circuited indicated on the lighting plot. Preferred console is ETC ION loaded with latest software.
4. Venue agrees to provide color and templates necessary for the customized ASWW design as per the paperwork.
5. Venue Rep Plot drawing showing all possible lighting positions and fixture types, circuit plans along with the channel hookup paperwork must be sent to the Company in advance of signing the booking contract.
6. Every effort will be made upon viewing this documentation to determine the best way to adapt the shows design using the fixtures and positions of the Venue however, it is possible the Venue may have to supplement house inventory by renting additional fixtures, dimmer racks and or cabling.
7. The Company provided Heptagon stage deck has an LED light box under the center 4’ section. It comprises of 4 colors, RGBA, LED tape permanently affixed inside the box and has a controller and transformer also permanently attached inside it.

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LIGHTING REQUIREMENTS Continued

8. Venue to provide 1 x 110v Edison outlet and cable to power the transformer PLUS 1 DMX cable to control it. (see Lightwright paperwork for further detail). Cables to be run directly from upstage center to downstage and under the stage deck to the upstage side of the light box. Once tested, cables must be taped down with black gaffa tape provided by the venue.

SOUND REQUIREMENTS

1. Speakers will be hung and circuited by Venue according to the plot and paperwork provided by the Company. Speakers to be tuned prior to the Companies arrival and must be absolutely free of hiss, buz, hum, radio interference, or any other noise and capable of delivering top quality sound at full frequency bandwidth to all areas of the house and stage.
2. Venue to provide a Digital Sound Board that incorporates minimum of Eighteen (18) outputs.
3. Company will provide playback computer loaded with QLab 4, utilizing up to 12 sends.
4. Venue to provide either an Ethernet or USB cable to connect the laptop to the digital console. Signal must be tested prior to Companies arrival.
5. Venue to provide power for Company audio laptop at FOH mix position.
6. Venue to provide, as per the speaker plot, two speakers upstage of the tree/cloud backdrop, positioned on the floor behind the scenic backdrop, each approx. 8' from center.
7. Venue to provide, as per the speaker plot, 3 Control One speakers or similar, for under the Heptagon deck. 2 speakers are focused down positioned stage left and right, 1 speaker is focused up, positioned down stage center, all three remain under the deck. (approx. clearance under the deck is 9 ½").
8. Cabling for under deck speakers to come from upstage center, directly down to under the deck. Discuss with Company PM, all audio cable runs to speakers around stage floor prior to being installed.
9. Company can make use of a pre-hung repertory speaker plot. Plot drawing and hookup must be sent to Octopus Theatricals in advance of signing the booking agreement.

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SOUND REQUIREMENTS Continued

10. Typical speaker configuration for a medium to large thrust configuration:
Two (2) Mains (500 W pgm), Center Cluster (500 W pgm), one (1) or two (2) house subs, four (4) surround speakers (200 W pgm), two (2) Audience stage left Mains (400 W pgm), two (2) Audience stage right Mains (400 W pgm) two (2) upstage speakers on the floor (500 W pgm), three (3) grid or linsaset speakers (200 W pgm), three (3) Control One (or comparable) practicals under the Heptagon deck.
11. Typical speaker configuration for a medium to large proscenium configuration:
Two (2) Mains (500 W pgm), Center Cluster (500 W pgm), one (1) or two (2) house subs, four (4) surround speakers (200 W pgm), two (2) upstage speakers on the floor (500 W pgm), three (3) grid or linsaset speakers (200 W pgm), three (3) Control One (or comparable) practicals under the Heptagon deck. Tbc front fills.
12. When available, the show may utilize house under balcony speakers and time delay systems. This decision will be made by the Company and with the venue TD.
13. If a pre show announcement or curtain speech is required by the Venue, please advise the Company in advance so it can be mutually agreed upon.
14. Venue to provide headset communication system, minimum 6 to 7 sets, 2 wireless if available. Must be installed and tested prior to Company arrival.
 - Company Stage Manager at FOH tech position - wireless
 - Company Lighting Supervisor - wireless
 - Company Audio Video Supervisor
 - Backstage – Company Lighting Supervisor
 - Venue Lighting Board Operator
 - Venue Audio Engineer/Operator
 - Venue Video Operator
15. Venue to provide a show feed to the house backstage monitors, paging and front-of-house hearing impaired systems. The Company Stage Manager must be provided with a paging intercom that shall be connected to all occupied dressing rooms used by Company personnel. The paging system must have an additional input for a show program feed. The input should be either balanced mic or line level. This system must be in place and working prior to load in. If there is no house paging system available, please contact the Company PM asap.

PROJECTIONS REQUIREMENTS

1. Venue will provide One (1) 12k lumen LED Projector. Example of projector is Panasonic PT-RZ12K 3-DLP. To be installed as per agreed plot, pre focused and signal tested prior to company arrival.
2. Projector to be safely hung over stage, focused upstage onto 'tree/cloud' backdrop with an aspect ratio of 16:10 at a size of 20' wide x 12' tall or greater. Imagery is to project behind the actor, not on her.
3. Venue to provide a Lens for the projector that will require sufficient beam spread to cover scenery as mutually agreed upon and as indicated in the floor plan for this production. Exact lens type to be discussed pending hanging position of projector and throw distance. Example of short throw lens ET-D75L90 (0.36) or ET-D75LE50 (0.70) both fixed lens, or ET-D75LE6 (0.90 – 1.10) zoom lens.
4. Venue to provide HDMI to SDI signal converters and associated length of SDI signal cable from video operation position to projector. Must be run and tested prior to company arrival. Acceptable brands are Aja or Blackmagic units.
5. A spare signal cable should be labeled, run and tested also, as back up to the main signal line.
6. Company will provide computer loaded with QLab 4 to playback projections cues and a 3' HDMI cable to connect laptop to venue supplied converter. Power outlet required at FOH projections operating position for show video laptop.
7. **If Subtitles are required, please discuss with the Company prior to signing the booking agreement as it will require the use of an additional projector and control system along with translation personal and an operator who are to be present during all rehearsals and performances at the cost to the venue.

LOCAL CREW REQUIREMENTS (Provided by Venue)

- Crew numbers determined in consultation with Company PM to ensure all pre rig work is complete prior to company arrival and performance is delivered as per agreed production schedule.
- All crew numbers include department heads. All heads will be expected to work during load-in, rehearsals, performances and load-out. If heads are unable to work during any of these calls, additional personnel may be required at the venue's expense.
- Projection Operator and Audio Engineer to be familiar with operating Qlab 4.
- All calls should be confirmed with the Company PM prior to the load-in.
- The show call is 1½ hours prior to the performance for the entire show crew.

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- Wardrobe crew calls (including load-in and load-out) will be set by the Company

LOCAL CREW REQUIREMENTS (Provided by Venue) Continued

- In venues where English is not the common language, the Presenter will provide at least two production assistants to act as Translators for the touring crew & Actor.
- These individuals must be dedicated to the production team throughout load in, rehearsals, performances, load out and should have technical theater experience.
- TBC Subtitles script translation prior to Company arrival and operation during load in, rehearsals and performances.
- At Venue discretion, if experienced as such and schedule permits, Stagehands for scenery load in and Lighting crew for lighting focus can be the same crew.
- ANY STAGEHAND, OPERATOR OR DEPARTMENT HEAD ARRIVING FOR WORK SHOWING SIGNS OF SUBSTANCE ABUSE WILL BE DISMISSED ON THE SPOT.

Show Run Crew Required:

- One (1) Venue Technical Director for pre rig, load in, focus, sound checks, rehearsals, performances & load out
- One (1) Lighting master electrician/console operator for pre rig, load in, focus, rehearsals, performances & load out
- One (1) Audio Engineer / console operator for pre rig, load in, sound checks, rehearsals, performances & load out
- One (1) Projection technician/operator for pre rig, load in, focus, rehearsals, performances & load out
- One (1) Wardrobe person for load in, rehearsals, performances, post show laundering & load out

Typical Sample of Load In & Out Crew:

- Five (5) Lighting crew for pre rig, load in, focus & load out
- Five (5) Stage Hand / Carpenters for pre rig, load in & load out
- One (1) Wardrobe person for load in, rehearsals, performances, post show laundering & load out
- Two (2) Translators where applicable, at all times Company are present at venue
- One (1) Subtitles translator / Operator for rehearsals and performances – tbc.

GENERAL REQUIREMENTS

1. Please mail a complete and detailed GROUND PLAN AND SECTION of the stage (in scale) to Ronee Penoi - Octopus Theatricals office as soon as possible prior to the engagement. Please note any stage surface irregularities, areas that are structurally weak or not level, and please advise of any special load-in considerations including distance from loading dock to stage and doorway widths for egress from dock to stage. Also, please include a copy of the dressing room layouts. Please include the digital file as well as PDF's. (digital file can be up to Vectorworks 2019)

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GENERAL REQUIREMENTS Continued

2. Please email a complete and detailed house inventory list of soft goods, lighting, audio and video equipment to Octopus Theatricals office prior to signing the booking agreement. Inventory should include stock of lighting color and gobos available for use by the production and noted positions of lighting and audio console positions. Production may request to move the consoles to a position more convenient for the production.
3. BEFORE THE START OF THE FIRST CALL, ALL AREAS OF THE STAGE, FLY SYSTEM, BACKSTAGE, LOADING DOCKS, DRESSING ROOMS, ORCHESTRA PIT, STORAGE AREAS, AND PRODUCTION OFFICES MUST BE CLEAR AND BROOM CLEAN, AND IN READINESS FOR THE SOLE USE OF THIS PRODUCTION. THESE AREAS MUST REMAIN RESERVED FOR THE EXCLUSIVE USE OF THIS PRODUCTION FOR THE DURATION OF THE LOAD-IN, PERFORMANCES, AND LOAD-OUT.
4. No smoking will be permitted in the theater during the Production's visit.
5. For the load-in and load-out, please arrange to have one parking space in the immediate area of the loading dock clear and available for truck or van parking after unloading.
6. UNDER NO CIRCUMSTANCES ARE AUDEINCES PERMITTED TO TAKE PICTURES OR RECORDINGS OF THE PRODUCTION. THIS INCLUDES VIDEO AND/OR AUDIO TAPING AND PHOTOGRAPHY OF ANY KIND. If Promotional materials are required, all requests for photo ops, sound or video feeds from the production must be approved in advance by Ronee Penoi of Octopus Theatricals, and by the Actor via the Company Stage Manager.

FREIGHT

TBC in Booking Agreement all logistics including return shipping, storage of empties on site, truck size and egress from dock to stage. Please inform the Company PM asap of all intricacies of venue egress.

Company freight to include the following:

- 1 x wooden crate 12'6" long x 2'6" wide x 3'6" tall – Backdrop
- 2 x Deck carts 8'6" long x 3' wide x 5'6" tall (when loaded) – Heptagon deck tops
- 1 x Flat bed cart 4' long x 2'6" wide x 4' tall (when loaded) – Heptagon deck frames
- 1 x Hamper 4'6" long x 2'10" wide x 2'10" tall – Furniture, Props & Costumes

CARPENTRY & PROPERTY REQUIREMENTS

1. Four (4) chairs, preferably padded, will be required backstage and in support areas for the run of the Production.
2. Up to three (3) 6'-0" folding tables will be required backstage and in support areas for the run of the Production. SM to place once onsite if needed.
3. Ample water coolers or potable water must be available for the cast and crew backstage during load in and out and each performance and rehearsal.
4. Push brooms, oil-free dust mops, a mop bucket and wringer, and vacuum cleaner must be available at the theater.
5. The stage area must be mopped prior to each performance.
6. TBC Tech table needs for load in and Tech – Please discuss with Company PM prior to load in.

WARDROBE, HAIR & MAKE-UP REQUIREMENTS

1. The Venue must provide one (1) full-sized washer and one (1) full-sized dryer with power and hot and cold water. Washer and dryer are not to be shared with or used by others unless approved by the Companies Production Manager. Coin operated machines will be at the expense of the theater. Appliances must be in full running condition on the first day of load in.
2. A separate dressing room or similar space with adequate lighting must be provided for the cleaning and preparation of costumes. The Venue will provide one (1) iron and ironing board, one (1) steamer, one (1) sewing machine in proper working order.
3. A fully-functioning utility sink may be needed for the cleaning and rinsing of costumes. This sink must be nearby the wardrobe work area yet separate from any sink used by venue custodial and cleaning staff.

MANAGEMENT REQUIREMENTS

1. Please supply to Octopus Theatricals office, a list of the theater personnel and presenting organization's personnel with their direct office and mobile numbers.
2. The mean temperature of the backstage, on-stage, and dressing room areas is to be sixty-eight degrees (68°).

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3. High speed internet access through hardwire or password-controlled wireless connection are required for the Companies use during the engagement. Please see below Dressing Room/Office Requirements for specific locations.

MANAGEMENT REQUIREMENTS Continued

4. Please supply to Octopus Theatricals office, a list containing the following: doctors (including GP, Internist, Dentist, Ear/Nose/& Throat, Gynecologist, Orthopedist, physical therapist), local transportation, laundry facilities, drug stores, grocery stores, health clubs, post offices, restaurants which will be open after performances, and nearby hotels.
5. The Venue must provide proper security in all backstage areas and at the stage door for all work calls, rehearsals and performances. Such personnel must be at the theater at least two hours prior to each performance and one hour prior to each rehearsal or work call. They must have available to them the keys to all dressing areas, wardrobe, and stage areas needed to be entered by the members of the Company. They must remain at the theater until every company member has departed and all stage and dressing room areas are properly locked or secured.
6. Backstage guests are not permitted after the ½ hour call. At all other times, guests will only be permitted at the discretion of the Company Stage Manager.
7. Late seating is allowed after the start of the show. Please consult with the Company Stage Manager once on site for appropriate late seating plan.
8. House ushers must be stationed in key locations before, during, and after the show (including intermission). They are to maintain a safe perimeter around all Production equipment, and all backstage areas, and to protect audience members from possible injury to themselves on, in, or around show equipment. This includes the front of house sound and lighting console area.

DRESSING ROOM / OFFICE REQUIREMENTS

1. The Production requires the following dressing room and office facilities:
 - 1 Management office One (1) desk or folding table, hardwire or secured wireless internet access for (2) computers
 - 1 Star dressing room Hardwired or secured wireless internet access & (1) pull-out couch or cot in room
2. All rooms designated for use by the Company must be thoroughly cleaned prior to arrival and daily for each performance day. All areas must be properly lit and ventilated in accordance with Actors' Equity Association rules and regulations. When warranted by local weather conditions, heating and/or air conditioning must

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be supplied to maintain a comfortable working environment in the dressing room area.

3. Dressing room must be equipped with sink, toilet, shower, hanging racks and make-up tables with adequate lighting and 2 clean towels per show.

DRESSING ROOM / OFFICE REQUIREMENT Continued

4. All rooms must be able to be locked. All rooms must be accessible during performance calls and normal business hours. Please have keys available for each of these rooms.
5. If hanging racks (not clothes hooks) are not available in the dressing room, the Venue must provide adequate rolling racks for each room. One (1) 5ft. long hanging rack in star dressing room is required.

CONTACT INFORMATION

Tour Producer	Ronee Penoi Producer Octopus Theatricals	ronee@octopustheatricals.com (412) 965-9074
Tour Production Manager	Rus Snelling Company PM	rusty_lid@yahoo.com (347) 552-0758

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